

HIRING FOR MAINTENANCE TECH

The County of Buckingham is seeking to fill the position of Maintenance Technician. This position is responsible for the upkeep and maintenance of county facilities. The ideal candidate will have experience with HVAC, electrical, plumbing and drywall repair. Experience with computers and automated building controls is a plus. Salary range starts at \$37,000 and is based on experience. For a full job description and application, go to our website at: www.buckinghamcountyva.org or call 434-969-4242. This position is open until filled.

Maintenance Technician Job Description

Definition:

This position is under the direct supervision of the Maintenance Supervisor and the Utilities/General Properties Manager. This position performs routine and semi-skilled maintenance and labor tasks for the upkeep and care of county owned facilities, grounds and equipment. Position will also perform other duties as assigned by supervisor or manager.

Typical Duties and Responsibilities:

- Performs plumbing, electrical and HVAC repairs and maintenance
- Performs semi-skilled carpentry tasks
- Repairs wall coverings such as drywall patching, painting and staining
- Roof repair and care
- Cuts and trims grass, maintains flower beds and cares for shrubs, trees and other plants
- Maintains county owned buildings, grounds and equipment
- Performs routine vehicle maintenance and repair

Qualifications:

Minimum:

- Possess and valid Virginia driver's license
- A high school diploma or equivalent
- Thorough knowledge of building maintenance and repair practices in commercial facilities
- Strong background in Electrical, Plumbing and HVAC trades
- Must be able to perform carpentry tasks such as trim work, painting, drywall repair, roof repair
- Ability to work in confined spaces, at heights and in extreme heat and cold
- Ability to work independently as well as with others
- Ability to perform heavy manual labor such as digging, lifting up to 100 pounds, climbing tall ladders and pushing, pulling and bending frequently
- Ability to use computers and other similar technology
- Must be able to follow written and oral directions
- Ability to read and write

Desired:

- Licenses in one or more trades
- Prior experience in building maintenance
- Experience with automated building control systems